

**CITY OF OKANOGAN
COUNCIL AGENDA
July 7, 2026 7:00 P.M.
Council Chambers, also available via Zoom**

Meeting ID: 830 0208 9303

One tap mobile: 1-253-215-8782

1. **CALL TO ORDER and PLEDGE OF ALLEGIANCE**
2. **APPROVAL OF AGENDA and CONSENT AGENDA**
(Approval of Consent Agenda passes all routine items indicated by an asterisk (*) on the agenda. Consent agenda items are not considered separately unless a Councilmember so requests. In the event of such a request, the item is returned to the general agenda and taken up in the order that it appears.)
3. * **EXCUSE COUNCILMEMBERS**
4. * **APPROVAL OF MINUTES**
June 16, 2026 Council Minutes
5. * **APPROVAL OF VOUCHERS**
6. **PUBLIC COMMENT**
This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.
7. **DEPARTMENT HEAD REPORTS**
8. **COMMITTEE REPORTS**
Water Committee
9. **UNFINISHED BUSINESS**
10. **NEW BUSINESS**
Okanogan Librarian Introduction

WSDOT Street Striping Agreement JB0108
11. * **CORRESPONDENCE**
12. **PUBLIC COMMENT**

This is an opportunity for the public to express their concerns, opinions, or suggestions to the Mayor and Council on any matter concerning the city. Please state your name and street address. Comments are limited to 3 minutes.

13. **COUNCILMEMBER'S COMMENTS**

14. **MAYOR'S REPORT**

15. **ADJOURNMENT**

MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Shawn Davisson, Public Works Director

Date: June 30, 2026

Subject: 2026 WSDOT Maintenance Agreement for Street Striping

The Washington State Department of Transportation conducts street striping operations in the Okanogan area annually. As part of these operations, the State provides striping services on City streets as requested by the Public Works Department. The estimated cost for this year is \$11,000.

Suggested Motion: I move to authorize Mayor Turner sign the 2026 Maintenance Agreement, JB0108 with the Washington State Department of Transportation for street striping services.

BUILDING DEPARTMENT REPORT
CITY COUNCIL MEETING
JULY 7TH, 2026.

Permitting Activity:

- New Permit # RB-26-2154 Zaga Reroof 437 3rd North
- New Permit # RB-26-2155 new Shop 455 Tacoma St
- New Permit # RB-26-2156 Garage remodel 338 Spruce St
- New Permit # CB-26-2156 Okanogan School Gym/VoAg building reroof
- New Permit # CB-26-2157 Okanogan School new wrestling facility
- New Application City of Okanogan Airplane Hangar/Pilot lounge.

Inspections:

- Foundation Insp. For permit # CB-25-2109
- 2nd Foundation Insp. For Permit # CB-25-2109
- Framing, Plumbing, Mech. And Insul. Inspection for Permit # RB-25-2128
- Plumbing Insp. For Permit # RB-26-2143
- Framing and Roof Insp. For Permit # RB-26-2152
- Insulation Insp. For Permit # RB-26-2143

Enforcement:

- Shop being built @ 455 Tacoma Street without permit – *under permit enforcement resolved.*

Other:

Meetings:

- Met with developer looking at Dollar General Project again

DEPARTMENT HEAD REPORT

Clerk's Office

July 7, 2026

Since the last Department Head Report to the Okanogan City Council, the Clerk's Office has:

1. Budget

- Posted Vouchers for 1st Council July 2026
- Paid Vouchers for 2nd Council June 2026
- Completed budgeted fund transfers

2. Clerk Duties

- Distributed Correspondence and Agenda Items
- Responded to Public Records Requests

3. Other

- Receipted in Various Funds (Building Permits, Taxes etc.)
- Made Daily Bank Deposits

4. Payroll

- Completed 2nd Payroll for June 2026
- Entered lifeguard information into payroll system

5. Planning/Building

- Assisted Building Official with various issues
- Assisted Planner with various issues
- Assisted Code Enforcement with various issues

6. Utilities

- Updated Utility Accounts
- Printed & Mailed June statements
- Updated Website

7. Sports Complex

- Updated Plex Calendar

8. Wellness

- No updates

9. Clerk Treasurer

- Attended AWC Annual Conference
- Budget Preparation
- Met with Gray & Osborne RE WWTP Funding

Code Enforcement/Animal Control/Assistant Permit Admin Report

City Council Meeting

July 7th , 2026

Patrolled the city

Animal Complaints

4 closed 3 open

Public Nuisance

9 closed

5 open including the following-

966 3rd Avenue North (on going)

803 2nd Avenue South (on going)

Vehicles and Traffic

6 closed 1 open

Camping in Legion Park

4 closed

Department Head Report

Fire Department

July 7, 2026

Fire Department:

- Updated information in the reporting system.
- Performed minor repair and maintenance to apparatus and station.
- Performed minor repair and maintenance to small tools and equipment and station.
- Updated Department Stats- 95
- Continued transferring inventory into First Due system.
- Accepted 4 new volunteers

Training:

- Truck checks
- Business Meeting
- Officers Meeting
- LifeFlight Training
- Airport Training

Fire Calls to Date:

- Activated Alarm- 23
- Motor vehicle Accident- 13
- Motor vehicle fire- 5
- Brush Fire- 25
- Structure Fire- 8
- EMS Assist- 3
- Fire Other/Good Intent- 15
- Haz-Mat- 3

Hours Spent on Calls and Training to Date

- | | |
|--------------------|-----------------------------|
| • District: 53.07 | Man Hours to Date: 779.22 |
| • City: 12.22 | Man Hours to Date: 154.53 |
| • Training: 112.50 | Man Hours to Date: 2,141.50 |

Totals Calls to Date:

- District: 55
- City: 40

Events:

Attending Fire District # 3 Commissioners Meeting 7/7/2026
Attended WA DNR Groundbreaking ceremony

DEPARTMENT HEAD REPORT

Public Works

July 7, 2026

Since the last Department Head Report to the Okanogan City Council, the Public Works Department has:

Water Department

- Performed customer service as needed
- Performed weekly inspections of wells, reservoirs, and booster stations
- Performed routine maintenance as needed
- Performed utility locates as needed
- Performed monthly water reports
- Performed monthly meter reading
- Performed City Well #5 repairs
- Performed submitting the annual consumer confidence report to WA DOH & posted to the website

Wastewater Department

- Performed daily testing and record keeping
- Performed customer service as needed
- Performed routine maintenance
- Performed utility locates as needed
- Performed vegetation management
- Performed cleaning drying beds
- Performed vertical fine screen repairs
- Performed irrigation repairs
- Performed vegetation maintenance on levee

Street Department

- Performed street sweeping operations
- Performed vegetation management
- Performed placing speed reader sign at various locations
- Performed street sign repairs & maintenance`

Parks/Cemetery/Pool/City Hall/Airport

- Performed vegetation management
- Performed pouring & setting headstones
- Performed painting the Cemetery Shop doors
- Performed repainting lines on the pickleball court
- Performed island trail maintenance

Shop

- Performed vehicle & equipment maintenance
- Performed parks equipment repairs & maintenance
- Performed manufacturing filter screens at the pool

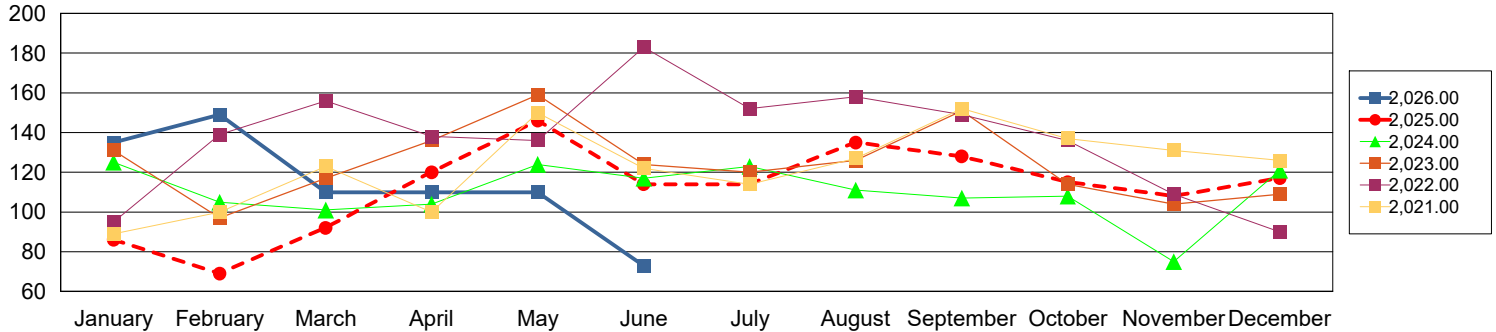
Other

- Performed installing bunting around the gazebo at Legion Park



Okanogan County Sheriff's Office

Okanogan - Monthly Activity Law Incidents



- Total City Incidents in last 30 days: **97**
- Thefts in last 30 days: **6**
- Burglary / Trespass in last 30 days: **7**
- Assaults / Disputes in last 30 days: **10**
- Traffic incidents in last 30 days: **6**
- Total City Incidents YTD: **782**

Traffic Stops: **21**

Law Incidents - Last 30 Days OCSO

97

05/26/2026 09:21	TRESPASSING	2ND	OKANOGAN	S26-03088
05/26/2026 09:36	THEFT OTHER	ELMWAY	OKANOGAN	S26-03089
05/26/2026 10:57	SUSPICIOUS	1ST	OKANOGAN	S26-03093
05/26/2026 11:48	DRUGS	2ND	OKANOGAN	S26-03096
05/26/2026 14:13	MAL MISCHIEF	SUNRISE	OKANOGAN	S26-03100
05/26/2026 19:32	DRUGS	2ND	OKANOGAN	S26-03104
05/26/2026 20:03	TRAFFIC HAZARD	ROSE	OKANOGAN	S26-03106
05/26/2026 20:59	WELFARE CHECK	1ST	OKANOGAN	S26-03107
05/26/2026 21:01	EXTRA PATROL	MONROE	OKANOGAN	S26-03108
05/27/2026 11:46	CARDIAC ARREST	2ND	OKANOGAN	S26-03119
05/27/2026 16:49	AGENCY REFERRAL	MILL	OKANOGAN	S26-03130
05/27/2026 22:00	WARRANT ARREST	3RD	OKANOGAN	S26-03136
05/28/2026 06:18	VIOLATE ORDER	2ND	OKANOGAN	S26-03142
05/28/2026 13:41	THREATENING	SUNRISE	OKANOGAN	S26-03152
05/28/2026 18:20	DRUGS	2ND	OKANOGAN	S26-03154
05/29/2026 07:57	HARASSMENT	SUNRISE	OKANOGAN	S26-03162
05/29/2026 08:48	ACCIDENT HITRUN	5TH	OKANOGAN	S26-03166
05/29/2026 13:26	ALARM BURGLARY	2ND	OKANOGAN	S26-03170
05/29/2026 23:16	THEFT OTHER	2ND	OKANOGAN	S26-03181
05/30/2026 13:46	TRESPASSING	2ND	OKANOGAN	S26-03189
05/30/2026 17:15	BREATHING	MORRIS	OKANOGAN	S26-03196

05/31/2026	12:23	CITIZEN ASSIST	ELMWAY	OKANOGAN	S26-03211
05/31/2026	18:37	VIOLATE ORDER	2ND	OKANOGAN	S26-03216
05/31/2026	22:30	DISORDERLY	CONCONULLY	OKANOGAN	S26-03220
06/01/2026	12:54	DOMESTIC DISPUT	2ND	OKANOGAN	S26-03227
06/01/2026	14:35	ASSAULT	3RD	OKANOGAN	S26-03228
06/01/2026	15:02	CITIZEN DISPUTE	PINE	OKANOGAN	S26-03231
06/02/2026	11:46	VIN INSPECTION	ELMWAY	OKANOGAN	S26-03256
06/02/2026	12:35	AGENCY ASSIST	ELMWAY	OKANOGAN	S26-03260
06/02/2026	13:05	ACCIDENT NONINJ	2ND	OKANOGAN	S26-03263
06/02/2026	16:55	DOMESTIC DISPUT	3RD	OKANOGAN	S26-03272
06/02/2026	21:05	SUSPICIOUS	8TH	OKANOGAN	S26-03280
06/03/2026	08:26	TRESPASSING	2ND	OKANOGAN	S26-03286
06/03/2026	11:27	AGENCY ASSIST	MAPLE	OKANOGAN	S26-03292
06/03/2026	13:22	CIVIL	MURRAY	OKANOGAN	S26-03295
06/03/2026	18:40	ANIMAL PROBLEM	5TH	OKANOGAN	S26-03301
06/04/2026	09:03	DOMESTIC DISPUT	MURRAY	OKANOGAN	S26-03306
06/04/2026	11:34	CITIZEN ASSIST	ELMWAY	OKANOGAN	S26-03311
06/04/2026	11:40	ACCIDENT INJURY	MAPLE	OKANOGAN	S26-03312
06/04/2026	13:00	CIVIL	2ND	OKANOGAN	S26-03315
06/04/2026	13:36	CIVIL	3RD	OKANOGAN	S26-03316
06/04/2026	18:37	THREATENING	3RD	OKANOGAN	S26-03326
06/04/2026	20:12	CIVIL	MURRAY	OKANOGAN	S26-03328
06/05/2026	08:49	LITTERING	MONROE	OKANOGAN	S26-03335
06/05/2026	15:12	THEFT OTHER	1ST	OKANOGAN	S26-03344
06/07/2026	10:04	AGENCY REFERRAL	HIGHLAND	OKANOGAN	S26-03369
06/09/2026	12:07	CIVIL	2ND	OKANOGAN	S26-03423
06/09/2026	12:12	COMMUNICATIONS	4TH	OKANOGAN	S26-03588
06/10/2026	09:19	THREATENING	3RD	OKANOGAN	S26-03435
06/10/2026	12:43	THEFT OTHER		OKANOGAN	S26-03441
06/10/2026	14:03	THEFT OTHER	1ST	OKANOGAN	S26-03439
06/10/2026	14:05	WARRANT ARREST	8TH	OKANOGAN	S26-03440
06/10/2026	18:58	DOMESTIC DISPUT	1ST	OKANOGAN	S26-03445
06/11/2026	21:14	FIRE OTHER	1ST	OKANOGAN	S26-03466
06/12/2026	08:33	AGENCY REFERRAL	5TH	OKANOGAN	S26-03475
06/12/2026	11:37	CITIZEN ASSIST	4TH	OKANOGAN	S26-03484
06/12/2026	21:48	WELFARE CHECK	2ND	OKANOGAN	S26-03490
06/13/2026	15:50	INTOXICATION	4TH	OKANOGAN	S26-03502
06/14/2026	08:27	CITIZEN CONTACT	5TH	OKANOGAN	S26-03517
06/14/2026	08:41	CITIZEN ASSIST	PINE	OKANOGAN	S26-03519
06/14/2026	13:45	CHILD ABUSE	2ND	OKANOGAN	S26-03525
06/14/2026	19:37	THREATENING	2ND	OKANOGAN	S26-03535
06/14/2026	22:46	AGENCY ASSIST	2ND	OKANOGAN	S26-03543
06/14/2026	23:56	CIVIL	2ND	OKANOGAN	S26-03544
06/15/2026	13:47	TRESPASSING	2ND	OKANOGAN	S26-03556
06/15/2026	14:24	AGENCY ASSIST	2ND	OKANOGAN	S26-03557
06/15/2026	16:49	OVERDOSE	HIGHWAY 20	OKANOGAN	S26-03563
06/15/2026	20:28	EXTRA PATROL	MAPLE	OKANOGAN	S26-03567
06/16/2026	06:29	DOMESTIC DISPUT	ROSE	OKANOGAN	S26-03577
06/16/2026	19:43	DOMESTIC DISPUT	1ST	OKANOGAN	S26-03598
06/17/2026	09:35	MAL MISCHIEF	ELMWAY	OKANOGAN	S26-03605
06/17/2026	12:19	AGENCY ASSIST	5TH	OKANOGAN	S26-03608
06/18/2026	09:07	JUVENILE PROB	2ND	OKANOGAN	S26-03628
06/18/2026	09:43	AGENCY ASSIST	PINE	OKANOGAN	S26-03629
06/18/2026	22:15	SUSPICIOUS	MAPLE	OKANOGAN	S26-03640
06/19/2026	14:42	SUSPICIOUS	2ND	OKANOGAN	S26-03645

06/19/2026 22:33	ALARM BURGLARY	2ND	OKANOGAN	S26-03650
06/19/2026 22:41	VIOLATE ORDER	2ND	OKANOGAN	S26-03652
06/19/2026 23:30	WELFARE CHECK	LINDEN	OKANOGAN	S26-03654
06/20/2026 00:57	AGENCY ASSIST	QUEEN	OKANOGAN	S26-03655
06/20/2026 05:10	DOMESTIC DISPUT	2ND	OKANOGAN	S26-03659
06/20/2026 09:48	MEDICAL	1ST	OKANOGAN	S26-03664
06/20/2026 17:14	SUSPICIOUS	3RD	OKANOGAN	S26-03672
06/20/2026 22:42	CITIZEN ASSIST	3RD	OKANOGAN	S26-03681
06/20/2026 23:18	SUSPICIOUS	MAPLE	OKANOGAN	S26-03682
06/21/2026 00:06	DISORDERLY	2ND	OKANOGAN	S26-03684
06/21/2026 17:11	SUSPICIOUS	2ND	OKANOGAN	S26-03697
06/21/2026 21:48	DISABLED VEHICL	CONCONULLY	OKANOGAN	S26-03702
06/21/2026 23:41	SUSPICIOUS		OKANOGAN	S26-03704
06/22/2026 09:38	AGENCY ASSIST	2ND	OKANOGAN	S26-03711
06/22/2026 10:32	TRESPASSING	2ND	OKANOGAN	S26-03713
06/22/2026 17:19	MHP CONTACT	2ND	OKANOGAN	S26-03723
06/22/2026 19:53	OTHER CALLS	HIGHWAY 20	OKANOGAN	S26-03725
06/22/2026 20:24	THEFT OTHER	2ND	OKANOGAN	S26-03727
06/23/2026 01:13	TRAFFIC OFFENSE	QUEEN	OKANOGAN	S26-03732
06/23/2026 13:04	SUSPICIOUS	2ND	OKANOGAN	S26-03739
06/23/2026 22:55	DOMESTIC DISPUT	ELMWAY	OKANOGAN	S26-03750

EMS Calls - Last 30 Days

LIFELINE EMS	31	
05/26/26 02:22	ALARM MEDICAL	E26-02548
05/26/26 08:48	FALL	E26-02551
05/26/26 11:59	ABDOMINAL	E26-02554
05/26/26 20:01	ALARM MEDICAL	E26-02563
05/27/26 10:09	DIABETIC PROBLM	E26-02571
05/27/26 11:46	CARDIAC ARREST	E26-02574
05/27/26 18:26	OVERDOSE	E26-02587
05/29/26 11:04	MEDICAL	E26-02623
05/30/26 17:15	BREATHING	E26-02643
05/30/26 19:18	MEDICAL	E26-02645
05/31/26 23:20	INJURED PERSON	E26-02664
06/02/26 18:52	UNCONSCIOUSNESS	E26-02695
06/03/26 14:26	INJURED PERSON	E26-02709
06/04/26 11:40	ACCIDENT INJURY	E26-02723
06/05/26 23:57	TRANSFER PATIENT	E26-02752
06/07/26 11:17	MEDICAL	E26-02771
06/08/26 00:30	OVERDOSE	E26-02780
06/08/26 07:54	SICKNESS	E26-02783
06/10/26 13:35	MEDICAL	E26-02822
06/11/26 20:44	SICKNESS	E26-02845
06/12/26 05:45	BACK PAIN	E26-02847
06/13/26 20:21	ALARM MEDICAL	E26-02876
06/14/26 03:40	BREATHING	E26-02884
06/14/26 13:48	ALARM MEDICAL	E26-02891
06/15/26 16:49	OVERDOSE	E26-02916
06/15/26 21:48	FALL	E26-02922
06/16/26 17:58	ALARM FIRE	E26-02946
06/19/26 10:12	FALL	E26-02984
06/20/26 09:48	MEDICAL	E26-02998
06/22/26 13:13	SICKNESS	E26-03038
06/24/26 10:32	MEDICAL	E26-03081

Fire Calls - Last 30 Days

LIFELINE EMS	1	
06/04/26 11:40	ACCIDENT INJURY	F26-00889

OKANOGAN FIRE DEPARTMENT FD03	4	
06/11/26 21:14	FIRE OTHER	F26-00954
06/16/26 17:58	ALARM FIRE	F26-01012
05/31/26 18:45	FIRE WILDLAND	F26-00869
06/04/26 11:40	ACCIDENT INJURY	F26-00888

MEMORANDUM

To: Okanogan City Council and Mayor Turner

From: Water, Wastewater, and Solid Waste Committee

Date: July 1, 2026

Subject: Water Committee Updates

The Water, Wastewater, and Solid Waste Committee met following the June 16th City Council. Those present were Committee Chair Lisa Bauer, Councilmembers Greg Oyler and John Lyles, Mayor Wayne Turner, Clerk Treasurer Jessica Blake, and Public Works Director Shawn Davisson.

The committee reviewed the request of a resident who was charged \$350 for turning the water on at the meter after it had been shut off by the city for irrigation repairs at the request of the owner's contractor. The owner acknowledged that their contractor turned the water on after hours when he couldn't reach the city. The property owners were at their primary home on the coast when the contractor was making repairs to their irrigation system and this location serves as their second home where the water is used mainly for irrigation. The committee was unanimous in their decision to deny the request for the fee waiver based on the information provided.

The committee heard a request to update the water ordinance to adjust water shut off days due to non-payment to Thursday if the shut off would occur on a Friday. This will allow more time for residents to pay the balance due prior to the weekend and avoid potentially being without water for multiple days. The ordinance will be presented for approval at the July 21st meeting.

On June 30th, the committee reviewed and responded to a request for a water bill reduction via email. The owners have not lived in the residence since March and reported that they had requested the water be shut off at that time. City records show that the owners were contacted in April and May to

inform them their water would be shut off due to non-payment, and both times they paid the amount to avoid shut off and did not request that the water be turned off. The water to the property is now shut off per their June 22nd request and they will be charged the \$25 availability fee beginning in July. The committee was unanimous in their decision to deny the request to lower the amounts due for May and June based on the information provided.



Maintenance Agreement Work by WSDOT for Other State, Federal, and Local Governmental Agencies		Agency and Billing Address City of Okanogan PO Box 752 Okanogan, WA 98840
Agreement Number JB0108	Agency Contact Name/Phone #/Email Shawn Davisson - 509-322-0121 - publicworks@okanogancity.com	
WSDOT Agreement Manager Tim Davison		
Statewide Vendor # or Federal Tax ID # 91-6001479	Estimated Costs \$11,000.00	
Description of Work (herein after referenced as Work) Paint Stripe the City of Okanogan streets per Exhibit A, B, C, D, E, F, G and MUTCD		

This Agreement is between the Washington State Department of Transportation (WSDOT) and the above-named governmental agency (Agency), hereinafter referred to individually as the "Party" and collectively as the "Parties."

Recitals

1. The Agency has requested and WSDOT has agreed to perform certain maintenance work on Agency-owned facilities, hereinafter the "Work".
2. It is deemed to be in the public's best interest for WSDOT to complete the Work as requested.

Now Therefore, pursuant to chapter 39.34 RCW and in consideration of the terms, conditions, and performances contained herein, the recitals as stated above which are incorporated and made a part hereof, it is mutually agreed as follows:

1. Purpose

- 1.1 WSDOT agrees to perform the above-described Work, using state labor, equipment, and materials, as requested by the Agency.
- 1.2 The Agency agrees to reimburse WSDOT for the actual direct and related indirect costs of the Work. Administrative charges at current rate are considered part of indirect costs.

2. Period of Performance

- 2.1 Subject to its other provisions, the period of performance of this Agreement shall commence on 4/1/26 and be completed on 12/31/26 unless terminated sooner as provided in this Agreement or extended through a properly executed amendment.

3. Payment

- 3.1 The estimated cost of the Work is stated above. The Agency, in consideration of the faithful performance of the Work performed by WSDOT agrees to reimburse WSDOT for the actual direct and related indirect costs of the Work. The agency represents and warrants that it has sufficient funds available to meet its financial obligations under this Agreement.
- 3.2 The Agency agrees to reimburse WSDOT within thirty (30) calendar days from receipt of an invoice (the Due Date). In the event the Agency fails to make payment by the Due Date, the Agency will pay WSDOT interest on outstanding balances at the rate of

twelve percent (12%) per annum, or the highest rate of interest allowable by law, whichever is greater. Interest shall be calculated from the Due Date to the date of payment.

3.3 The Agency shall remit all payments to the following address:

Washington State Department of Transportation Cashier
P.O. Box 47305 Olympia, WA 98504-7305
(Make sure to reference agreement number)

3.4 If the Agency objects to all or any portion of an invoice, it shall notify WSDOT within twenty (20) calendar days from the date of receipt and shall pay only that portion of the invoice not in dispute. WSDOT and the Agency shall make every effort to settle the disputed portion, and if necessary, utilize dispute resolution provided for herein. No interest shall be due on any portion of an invoice the Agency is determined not to owe following settlement between the Parties or completion of dispute resolution process.

4. Increase in Cost

4.1 In the event of unforeseen increased costs, the Parties agree that the estimated cost of the Work may be exceeded by a contingency of up to 15 %. In the event such increased costs exceed the contingency, the Parties may modify the estimated cost of Work by written amendment signed by both Parties. WSDOT shall notify the Agency of increased costs as they become known.

5. Right of Entry

5.1 The Agency grants to WSDOT a right of entry upon all land in which the Agency has interest for the purpose of accomplishing the Work described above.

6. Utility Mitigation

6.1 The Parties agree that should there be any utilities in conflict with the Work, which are also located within the Agency's jurisdiction, they shall be identified in a timely manner that does not delay the Work. The Parties agree to work together in good faith to identify all utilities in conflict with the Work. The Agency shall develop a utility listing of all facilities in conflict with the Work and include the mode of occupation or accommodation for each utility, including but not limited to a franchise, permit, lease, easement, etc. The Parties agree to work together to conduct a thorough utility conflict analysis. Further, the Agency agrees that they shall adequately mitigate all utilities so as to not be in conflict with the Work, including temporary or permanent relocation. This includes mitigating all utilities who occupy the underlying right-of-way via franchise, permit, ordinance, lease, easement, or any other mode of occupation, in a timely manner that does not delay the Work.

State law prohibits WSDOT from expending any funds to mitigate a utility conflict unless the utility's facilities occupy the underlying right-of-way via a compensable, real property interest, such as an easement. WSDOT does not recognize Agency issued franchises, permits, ordinances, or other similar accommodation agreements issued by Agency as instruments that convey a compensable, real property interest to a utility. WSDOT, at its sole discretion, reserves the right to alter, de-scope or terminate any of the Work within the Agency's jurisdiction at any time if the terms of this section are not satisfied.

7. General Provisions

7.1 Amendment: This Agreement may be amended or modified only by the mutual agreement of the Parties. Such amendments or modifications shall not be binding unless they are in writing and signed by persons authorized to bind each of the Parties.

7.2 Assurances: The Parties agree that all activity pursuant to this Agreement shall be in accordance with all applicable federal, state, and local laws, rules, and regulations as they currently exist or as amended.

7.3 Interpretation: This Agreement shall be interpreted in accordance with the laws of the state of Washington. The titles to paragraphs and sections of this Agreement are for convenience only and shall have no effect on the construction or interpretation of any part hereof.

7.4 Termination:

This Agreement may be terminated, without penalty or further liability in the event of the following:

7.4.1 Termination for Convenience

This Agreement may be terminated for convenience by either Party at any time. The notice of intent to terminate for convenience shall be issued by a Party in writing no less than thirty (30) working days in advance of termination. The Party terminating

for convenience shall not be liable to the other Party for any direct, indirect, or consequential damages arising solely from termination of this Agreement.

7.4.2 Termination for Cause

This Agreement may be terminated for cause by either Party if the other Party does not fulfill in a timely and proper manner its obligations under this Agreement, or if the other Party violates any of the terms and conditions of this Agreement. The notice of intent to terminate for cause shall be issued by a Party in writing and the other Party shall have the opportunity to correct the violation or failure within fifteen (15) working days of the date of the notice. If the failure or violation is not corrected within the time allowed, this Agreement will automatically terminate.

7.4.3 Termination for Withdrawal of Authority

This Agreement may be terminated by WSDOT in the event that WSDOT's authority to perform any of its duties is withdrawn, reduced, or limited in any way after the commencement of this Agreement. The notice of intent to terminate for withdrawal of authority shall be issued by WSDOT in writing no less than seven (7) calendar days in advance of termination. No penalty shall accrue to WSDOT in the event termination under this section is exercised. This section shall not be construed to permit WSDOT to terminate this Agreement in order to acquire similar services from a third-party.

7.4.4 Termination for Non-Allocation of Funds

This Agreement may be terminated by either Party if insufficient funds are allocated or appropriated to the Party to continue its performance of this Agreement in any future period. The notice of intent to terminate for non-allocation of funds shall be issued in writing no less than seven (7) calendar days in advance of termination.

7.4.5 If this Agreement is terminated prior to the fulfillment of the terms stated herein, the Agency agrees to reimburse WSDOT for the actual direct and related indirect expenses and costs it has incurred up to the date of termination, as well as the costs of non-cancelable obligations.

7.4.6 Any termination of this Agreement shall not prejudice any rights or obligations accrued to the Parties prior to termination.

- 7.5 Waiver: A failure by a Party to exercise its rights under this Agreement shall not preclude that Party from subsequent exercise of such rights and shall not constitute a waiver of any other rights under this Agreement unless stated to be such in writing signed by an authorized representative of the waiving party and attached to the original Agreement.
- 7.6 Independent capacity: The employees or agents of each Party who are engaged in the performance of this Agreement shall continue to be employees or agents of that Party and shall not be considered for any purpose to be employees or agents of the other Party.
- 7.7 Indemnification: To the extent allowable in law, each Party to this Agreement will protect, defend, indemnify, and save harmless the other Party, its officers, officials, employees, and agents, while acting within the scope of their employment as such, from any and all costs, claims, judgments, and/or awards of damages (both to persons and property), arising out of, or in any way resulting from, each Party's negligent acts or omissions with respect to the provisions of this Agreement. Neither Party will be required to indemnify, defend, or save harmless the other Party if the claim, suit, or action for injuries, death, or damages (both to persons and property) is caused by the sole negligence of the other Party. Where such claims, suits, or actions result from the concurrent negligence of the Parties, their agents, officials, or employees, and/or involve those actions covered by RCW 4.24.115, the indemnity provisions provided herein will be valid and enforceable only to the extent of the negligence of the indemnifying Party, its agents, officials, or employees.

The Parties agree that their obligations under this section extend to any claim, demand, and/or cause of action brought by, or on behalf of, any of their officers, officials, employees, or agents. For this purpose only, the Parties, by mutual negotiation, hereby waive, with respect to each other only, any immunity that would otherwise be available against such claims under the Industrial Insurance provisions of Title 51 RCW.

This indemnification and waiver will survive the termination of this Agreement.

- 7.8 Severability: If any term or condition of this Agreement is held invalid, such invalidity shall not affect the validity of the other terms or conditions of this Agreement.
- 7.9 Disputes: In the event that a dispute arises under this Agreement, it shall be resolved as follows: WSDOT and the Agency shall each appoint a member to a Dispute Board, these two members shall select a third board member not affiliated with either Party. The three-member board shall conduct a dispute resolution hearing that shall be informal and unrecorded. The Parties shall equally share in the cost of the third Dispute Board member; however, each Party shall be responsible for its own costs and fees.

An attempt at such dispute resolution in compliance with aforesaid process shall be a prerequisite to the filing of any litigation concerning the dispute.

- 7.10 Venue: In the event that either Party deems it necessary to institute legal action or proceedings to enforce any right or obligation under this Agreement, the Parties agree that any such action or proceedings shall be brought in the superior court situated in Spokane, Washington unless filing in another county is required under any provision of the Revised Code of Washington. Further, the Parties agree that each shall be responsible for its own attorneys' fees and costs.
- 7.11 Audits/Records: All Project records for the Work in support of all costs incurred shall be maintained for a period of six (6) years. Each Party shall have full access to and right to examine said records, during normal business hours and as often as it deems necessary. The Parties agree that the Work performed herein is subject to audit by either or both Parties and/or their designated representatives, and/or state of Washington and/or the federal government. In the event of litigation or claim arising from the performance of this Agreement, the Parties agree to maintain the records and accounts until such litigation, appeal or claims are finally resolved. This section shall survive the termination of this Agreement.
- 7.12 Working Days: Working days for this Agreement are defined as Monday through Friday, excluding Washington State holidays per RCW 1.16.050.
- 7.13 All Writings Contained Herein: This Agreement contains all of the terms and conditions agreed upon by the Parties. No other understandings, oral or otherwise, regarding the subject matter of this Agreement shall be deemed to exist or to bind the Parties.

8. Counterparts And Electronic Signature

- 8.1 This Agreement may be executed in counterparts or in duplicate originals. Each counterpart or each duplicate shall be deemed an original copy of this Agreement signed by each Party, for all purposes. Electronic signatures or signatures transmitted via e-mail in a "PDF" may be used in place of original signatures on this Agreement. Each Party intends to be bound by its electronic or "PDF" signature on this Agreement and is aware that the other Party is relying on its electronic or "PDF" signature..

In Witness Whereof, the Parties hereto have executed this Agreement as of the date signed last below.

Agency	Washington State Department of Transportation
By: _____	By: _____
Printed: _____	Printed: _____
Title: _____	Title: _____
Date: _____	Date: _____

April 28, 2026

Mr. Tim Davison
NCR Region Crews Superintendent
North Central Region
2830 Euclid Avenue
Building A
Wenatchee, WA 98801

Dear Mr. Davison:

I am writing this letter formally requesting the State perform paint striping operations for the City of Okanogan for the 2026 season.

I have attached a color-coded map and a breakdown listing the various streets that the City is requesting to striped.

Please contact me at (509) 322-0121, should you have any questions.

Sincerely,

Shawn Davisson
Public Works Director
City of Okanogan
publicworks@okanogancity.com

2026 WSDOT Striping for the City of Okanogan

1. From 2nd Avenue South & Gordon Street west to 5th Avenue South then North to Tacoma Street
 - a. Centerline double/skip (1258 feet)
 - b. White line for bus parking on west side the length of Virginia Grainger Elementary frontage (528 feet)
 - c. Fog line on east side only the length of Virginia Grainger Elementary frontage (528 feet)
2. Tyee Street North to Oak Street on 1st Avenue South
 - a. Centerline skip only (1320 feet)
3. 3rd Avenue & Rose Street North to 3rd Avenue & Oak Street
 - a. Centerline double (867 feet)
4. Oak Street between 2nd Avenue and 3rd Avenue
 - a. Centerline double (240 feet)
 - b. Left turn pockets at 2nd Avenue & Oak Street and 3rd Avenue & Oak Street
5. Pine Street between 2nd Avenue and 3rd Avenue
6. 3rd Avenue & Pine Street west uphill around S turn to 6th Avenue & Highland North to Parks Drive
 - a. Centerline skip (4257 feet)
 - b. Fog line on both sides of the roadway starting at 6th Avenue & Highland Drive North to Parks Drive (3260 feet each side)
7. Oak Street between 1st Avenue & 2nd Avenue
 - a. Centerline double (240 feet)
 - b. Left turn pockets at 2nd Avenue and Oak Street
 - c. Fog line on both sides of street (296 feet each side)
8. 1st Avenue South & Oak Street East across Oak Street Bridge to Railroad Avenue
 - a. Centerline double (572 feet)
 - b. Fog line both sides of street (572 feet each side)
9. Oak Street around corner to Van Duyn Street
 - a. Centerline double (347 feet) on Oak Street around corner of Van Duyn Street, except for break around radius of corner for (50 feet) centerline double skip (see details on map)
 - b. Fog line on both sides of street (397 feet each side)
10. Appleway
 - a. Centerline double (2,805 feet) **Note the North/South ends are the responsibility of Okanogan County Public Works. I can meet WSDOT Staff onsite if necessary.**
11. 5th Avenue South between Tyee Street & Lower Pine Street
 - a. Centerline double (1000 feet)
12. Conconully/Murray Street
 - a. Centerline double (2215 feet)
 - b. fog line both sides of street (2,215 feet each side)
13. 11th Avenue
 - a. Centerline double (250 feet)
14. Mill Street
 - a. Centerline double (351 feet)

NOTE: The number bullets on the description match the numbers on the maps for the highlighted area to be striped. Also, please have a WSDOT representative contact Shawn Davisson in advance of striping.

**CITY OF OKANOGAN
COUNCIL MINUTES**

June 16, 2026

CALL TO ORDER

The Regular Meeting of the Okanogan City Council was called to order by Mayor Turner at 7:00 p.m. and those present stood for the Pledge of Allegiance.

OPEN RECORD PUBLIC HEARING: 2027-2032 Six Year Transportation Program

Mayor Turner opened the 2027 – 2032 Public hearing at 7:00 p.m. by stating the purpose of the hearing is to take relevant testimony on the City's proposed six-year transportation improvement program for years 2027 – 2032.

Mayor Turner provided for any challenges to the Council's jurisdiction. There were none stated.

Mayor Turner provided the opportunity for the disclosure of any conflicts of interest or appearance of fairness issues or to disclose any pertinent information. There were none stated.

Mayor Turner provided the opportunity for the disclosure of any ex-parte communication, such that everyone will have the benefit of the information. There were none stated.

Mayor Turner asked if there was anyone present who wished to challenge any of the Council, or himself as the Hearing Chairman, for conflicts of interest or appearance of fairness issues in conducting this hearing. There were none stated.

Mayor Turner opened the testimony portion of the hearing at 7:01 p.m. with the presentation of the Staff Report and then will provide for any Petitioners who desire to speak the opportunity, then those who signed in the opportunity to present testimony and then anyone present to present testimony, stating your name and address clearly please. There was no testimony.

Mayor Turner provided an opportunity for the Council to ask direct questions. There were none stated.

Mayor Turner provided the opportunity for discussion amongst the Council. There was no discussion.

Mayor Turner closed the hearing portion of the meeting at 7:02 p.m.

The following were:

Present: Mayor Turner Councilmembers: Greg Oyler, Lisa Bauer, John Lyles, Eric Lind Sr., and Denise Varner. Rob Gillespie through zoom. Eric Lind Sr. was called away during Department Head Reports for a fire call at 7:10pm.

Also Present: Clerk Treasurer Jessica Blake, Deputy Clerk Treasurer Susan Stewart, Public Works Director Shawn Davisson, Code Enforcement/Assistant Permit Administrator Craig Caswell, and Okanogan County Sheriff Jodie Barcus.

APPROVAL OF AGENDA AND CONSENT AGENDA

Mayor Turner asked if there were any alterations to the Agenda or Consent Agenda. Bauer moved, seconded by Lyles to approve the Agenda and Consent Agenda as presented. Mayor Turner asked if there were any objections to the motion. Seeing no objection raised, the motion passed without objection.

EXCUSE COUNCILMEMBERS

Councilmember Streeter was excused with passage of the Agenda and Consent Agenda.

APPROVAL OF MINUTES

The Minutes of the Regularly Scheduled Council Meeting of June 2, 2026 were approved with passage of the Consent Agenda.

APPROVAL OF VOUCHERS

Claims Vouchers numbered 57478 through 57517 dated June 16, 2026 in the amount of \$81,526.37 were approved with the Consent Agenda.

PUBLIC COMMENT

Mayor Turner opened the floor for Public Comment. Seeing none offered, Public Comment was closed.

DEPARTMENT HEAD REPORTS

Director of Public Works Davisson submitted a written report and in addition announced:

- Performed wiring the Murray Street Booster Station for generator back up power
- Performed setup and road closure for Okanogan Days
- Performed road closure for graduations on South 5th Avenue
- Performed pool maintenance

- Lifeguards attended pool training at one of the two sessions offered

Building Official/Permit Administrator Forbus did not submit a written report and was excused from the meeting.

Fire Chief Armstrong submitted a written report and was excused from the meeting.

Code Enforcement/Assistant Permit Administrator Caswell submitted a written report and reviewed the information in his report.

Clerk Treasurer Blake submitted a written report and in addition announced:

- Reviewed new website content. Staff will attend two-part training in July and we hope to go live mid-August.
- Sent an email to the Finance Committee regarding Budgeting and Fiscal Management workshop in Leavenworth in August.
- Will be attending the AWC Conference next week in Spokane with Mayor Turner and Councilmember Bauer

Sheriff's Office submitted a written report and Sheriff Barcus reviewed the information in the report. In addition, she expressed her appreciation to Code Enforcement/Assistant Permit Administrator Caswell for his assistance with the animal seizure search warrant and removal of a variety of animals.

COMMITTEE REPORTS

There were no committee reports on the agenda.

UNFINISHED BUSINESS

Ordinance 1254 – Budget Amendment 2nd Reading

Mayor Turner asked City Clerk Treasurer Blake to introduce Ordinance 1254 – Budget Amendment 2nd Reading.

Varner moved, seconded by Bauer to adopt Ordinance 1254.

There was no discussion

Vote on the motion.

Ayes: Lyles, Bauer, Oyler, Varner, and Gillespie

Noes: None

Motion Carried: 5 Ayes: 0 Noes

NEW BUSINESS

Resolution 2026-5 Six Year Transportation Improvement Plan

Mayor Turner asked Public Works Director Davisson to introduce Resolution 2026-5 Six Year Transportation Improvement Plan.

Varner moved, seconded by Lyles that Resolution No. 2026-5 be adopted approving the 2027-2032 Transportation Improvement Program for the City of Okanogan.

There was a brief discussion.

Vote on the motion.

Ayes: Bauer, Oyler, Gillespie, Lyles, and Varner

Noes: None

Motion Carried: 5 Ayes: 0 Noes

PRWA Support Letter

Mayor Turner introduced PRWA Support Letter.

Lyles moved, seconded by Gillespie to authorize Mayor Turner to sign on in support of the PRWA State Appropriation request letter.

There was no discussion.

Mayor Turner asked if there was any objection to the motion. Seeing no objection raised, the motion passed.

PUBLIC COMMENT

Mayor Turner opened the floor and invited Public Comment. Seeing none offered, Public Comment was closed.

COUNCILMEMBER'S COMMENT

Bauer announced the following:

- AI training – WorkSource make America AI Literate, through text messaging learn how to use it as a tool.
- Planning poverty simulation in the communities in Okanogan County to identify gaps in services.

Varner reported she attended a Graduation at FYRE which individuals as old as 26 years of age achieved earning their GED's.

MAYOR'S REPORT

Mayor Turner announced himself, Clerk Treasurer Blake, and Councilmember Bauer will be attending the AWC Conference in Spokane next week, Bauer will be speaking about AWC Scholarship recipient Finlay.

Mayor Turner reported that he has been asked to be a presenter for a session about using Council Committees to their fullest extent at the AWC Conference.

Mayor Turner asked the Water Committee members to stay after the meeting for a Committee meeting.

ADJOURNMENT

There being no further business before the Council, the Meeting was adjourned at 7:31 p.m.

Minutes taken and prepared by Deputy Clerk Treasurer Susan Stewart

APPROVED:

Wayne L Turner, Mayor

ATTEST:

Jessica Blake, Clerk Treasurer